

RISK ASSESSMENT DETAILS		RISK RATING & EVALUATION OF RESIDUAL RISK																																		
	Ebor Academy Trust	Assessing level of residual risk = impact x likelihood <table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center;">IMPACT</th> <th colspan="3" style="text-align: center;">LIKELIHOOD</th> </tr> </thead> <tbody> <tr> <td style="background-color: #cccccc;">Catastrophic</td> <td>People in immediate danger (5)</td> <td style="background-color: #cccccc;">Highly Probable</td> <td>The event is extremely Foreseeable (5)</td> <td style="text-align: center;">More likely to occur</td> </tr> <tr> <td style="background-color: #cccccc;">Major</td> <td>Harm is more likely than not (4)</td> <td style="background-color: #cccccc;">Probable</td> <td>The event is very Foreseeable (4)</td> <td style="text-align: center;"> </td> </tr> <tr> <td style="background-color: #cccccc;">Moderate</td> <td>Harm is likely (3)</td> <td style="background-color: #cccccc;">Possible</td> <td>The event is Foreseeable (3)</td> <td></td> </tr> <tr> <td style="background-color: #cccccc;">Minor</td> <td>Harm is unlikely (2)</td> <td style="background-color: #cccccc;">Unlikely</td> <td>The event is not very Foreseeable (2)</td> <td></td> </tr> <tr> <td style="background-color: #cccccc;">Insignificant</td> <td>Remote chance of dangerous harm (1)</td> <td style="background-color: #cccccc;">Remote</td> <td>The event is unforeseeable (1)</td> <td style="text-align: center;">Less likely to occur</td> </tr> </tbody> </table>					IMPACT		LIKELIHOOD			Catastrophic	People in immediate danger (5)	Highly Probable	The event is extremely Foreseeable (5)	More likely to occur	Major	Harm is more likely than not (4)	Probable	The event is very Foreseeable (4)		Moderate	Harm is likely (3)	Possible	The event is Foreseeable (3)		Minor	Harm is unlikely (2)	Unlikely	The event is not very Foreseeable (2)		Insignificant	Remote chance of dangerous harm (1)	Remote	The event is unforeseeable (1)	Less likely to occur
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Academy	Osbalwick Primary Academy																																			
TITLE OF RISK ASSESSMENT	Covid 19 Risk Assessment – September 2021																																			
DETAILS OF ACTIVITY																																				
A full site Covid Risk Assessment following Government Guidance after ‘Step 4’ of the recovery plan.																																				
RISK ASSESSMENT LOG REF																																				
OTHER RISK ASSESSMENTS CROSS REFERENCED*																																				
WORKPLACE INSTRUCTION REF																																				
DATE OF ASSESSMENT	01.09.2021																																			
MANAGER CARRYING OUT RISK ASSESSMENT	Andy Roberts, Ebor Health and Safety Officer																																			
NAME OF EMPLOYEE CONSULTED	Matthew Brown, Head Teacher																																			
LOCATION OF ACTIVITY	Osbalwick Lane & The Leyes Estates																																			
Headteacher Please sign to confirm you understand the risks and are taking the precautions necessary to reduce the risk.																																				
Signature	Date																																			
	07/09/2021																																			
What the final score tells you in relation to level of risk																																				
	1 – 5	Very Low																																		
	6 – 10	Low																																		
	12 – 15	Medium																																		
	16 – 20	High																																		
	21 - 25	CRITICAL																																		

In welcoming back all of our pupils to school, it is critical that safety and wellbeing is at the forefront of all of our thinking. The guidance and actions for schools from 17th August 2021 can be found here:

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/schools-covid-19-operational-guidance>

The 4 control measures for the return to school are to:

- 1) Ensure good hygiene for everyone.
- 2) Maintain appropriate cleaning regimes.
- 3) Keep occupied spaces well ventilated.
- 4) Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19.

In putting the risk assessment together we have taken on board the Government guidance and advice, updated on 17th August 2021.

You should ensure that key contractors/visitors to settings are aware of the school's control measures and ways of working.

In the event of a local outbreak we will follow the 'Local Outbreak Management Plan' and consult with Public Health England.

As Covid-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children's and young people's education.

Schools should aim to deliver face-to-face, high quality education to all pupils.

This risk assessment should be treated as a 'living' document with regular review and updates, as appropriate.

<https://www.gov.uk/government/publications/health-and-safety-advice-for-schools/responsibilities-and-duties-for-schools>

Hygiene remains an important control measure and enhanced cleaning procedures must remain central to all activities.

Where it becomes difficult to mitigate or reduce the risk,; e.g. lack of cleaning staff; or a measure is not deemed appropriate, you must note your reasoning. CST will then work with you to consider the best course of action which could include:

- a) Transfer the risk e.g. contract a company to clean and manage waste, engage with Department of Public Health
- b) Accept the risk; this may be where the cost or impact on people is greater than the risk of transmission

Although we have produced this generic document, we recognise that every school is different, and we therefore expect each school to take a rigorous approach to interpreting risks in the context of their schools and to add any additional risks they may identify.

The risk assessment is a critical step in ensuring safety, so you must make sufficient time to ensure this is completed thoroughly and by staff who have been trained in undertaking a risk assessment. If unsure please contact Andy Roberts for guidance.

Despite putting the measures in place, there is always going to be a residual level of risk. Having reflected on the preventative measures you will put in place, please score the residual risk in terms of the likelihood of the risk manifesting and the impact.

Risks change so you must review risks on an on-going basis and put measures in place to ensure safety, and also check that the measures put in place are working to ensure the controls are:

- ***effective***
- ***working as planned***
- ***updated appropriately considering any issues identified***

RISK BEING ASSESSED	PERSONS AT RISK & HOW e.g. employees, pupils, customers, contractors, members of public, other	MEASURES TO REDUCE RISK	HOW YOU WILL IMPLEMENT AND REINFORCE THESE MEASURES. <i>If you propose to accept the risk as you are unable to mitigate it, please note this.</i>	PLEASE DETAIL ANY LIMITATIONS AS A RESULT OF YOUR ENVIRONMENT. <i>If you feel preventative measures are not possible or appropriate, please state this along with your reasons</i>
<p>ENSURE GOOD HYGIENE FOR EVERYONE</p> <p>https://e-bug.eu/eng_home.aspx?cc=eng&ss=1&t=Information%20about%20the%20Coronavirus</p> <p>https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/the-use-of-personal-protective-equipment-ppe-in-education-childcare-and-childrens-social-care-settings-including-for-aerosol-generating-procedure</p>				
Hand washing doesn't happen leading to spread of germs	Staff Pupils Visitors/Volunteers Contractors	<p>Cleaning teams to ensure all hand washing stations and hand sanitisers are kept well stocked.</p> <p>Teachers/Support staff to instigate and supervise handwashing at regular key points throughout the day.</p> <p>All persons present on premises will follow handwashing protocol at regular key points throughout the day.</p>	<p>All Teaching staff to re-inforce message to their new classes</p> <p>All reminder notices in toilets and other key places remain in-situ from last term.</p> <p>Staff reminded via weekly update</p>	

Lack of availability of hand sanitiser means sanitising not possible	Staff Pupils Visitors/Volunteers Contractors	Sanitiser made available at appropriate locations	Considerable quantities of additional sanitiser acquired over summer holidays. Supply unlikely to be an issue for foreseeable future	
The practice of 'Catch it, bin it, kill it' isn't followed leading to spread of virus	Staff Pupils Visitors/Volunteers Contractors	Tissues made available for coughs and sneezes. Encourage coughing/ sneezing into elbow if tissues are not to hand. Dispose of waste immediately in appropriate receptacle. Staff education Posters to reinforce Safe handling and disposal of waste	All measures from last term remain in place	
Lack of information regarding hygiene means people are not aware of what they need to do, and the virus spreads	Staff Pupils Visitors/Volunteers Contractors	Signage to remind everyone about hygiene in key areas: ie: near sinks, WC's, in corridors, etc Refresh existing posters regularly.	All signage from last term remains in place at key points Checked by FM	
Inability to use PPE leads to spread of virus and	Staff Pupils Visitors/Volunteers/	Communicate use of PPE guidance to staff (personal choice to wear)	Stocks monitored and controlled by School Business Manager	

nervousness amongst staff	Contractors	Ensure adequate PPE in stock for staff members to use as required.		
HAVING PUT CONTROLS IN PLACE WHAT IS THE RESIDUAL RISK FOR THIS AREA (Potential Impact x Likelihood)		Likelihood	Impact	Score
		4	2	8
AREAS OF CONCERN				
MAINTAIN APPROPRIATE CLEANING REGIMES				
https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings				
Virus transmissible via 'touch points' that aren't cleaned sufficiently	Staff Pupils Visitors/Volunteers Contractors	Enhanced cleaning at key points during the day should continue - Ideally timed after school arrival time and after lunch time session. Record kept of cleaning undertaken	Cleaning regime' from last term remains in place Including written records and checks	
HAVING PUT CONTROLS IN PLACE WHAT IS THE RESIDUAL RISK FOR THIS AREA(Potential Impact x Likelihood)		Likelihood	Impact	Score
		4	2	8
AREAS OF CONCERN				
KEEP OCCUPIED SPACES WELL VENTILATED				
https://www.hse.gov.uk/coronavirus/equipment-and-machinery/air-conditioning-and-ventilation/index.htm				

Lack of air flow / ventilation enables the virus to spread	Staff Pupils Visitors Contractors	All areas are well ventilated and a comfortable teaching environment is maintained. External windows opened to increase natural air flow within rooms. opening internal doors (if they are not fire doors and where safe to do so).	Windows and doors opened wherever practicable as per last term Staff reminded via weekly update	
Air flow changes when ad-hoc groups gather, enable the virus to spread	Staff Pupils Visitors Contractors	Identify when and where ad-hoc groups may congregate and decide what additional measures may be required to ensure air flow	Restrictions from last term remain in place, EG One way system, limits on numbers allowed in confined spaces	
Air ventilation systems that don't work adequately enables the virus to spread, or cause other health issues	Staff Pupils Visitors Contractors	Ensure air ventilation systems are fit for purpose	No issues identified. Contractor restrictions remain in place and controlled by FM	
HAVING PUT CONTROLS IN PLACE WHAT IS THE RESIDUAL RISK FOR THIS AREA (Potential Impact x Likelihood)		Likelihood 4	Impact 2	Score 8
AREAS OF CONCERN				
Other risk areas				

Spread of virus through inappropriate handling of someone with covid symptoms	Staff Pupils Visitors/Volunteers	Make isolation room available Ensure PPE available for staff handling the case Education of staff on the process	All measures as per last term remain in place. Staff reminded via weekly update	
CEVs contract covid – which could be as a result of inappropriate review of controls required to keep them safe	Staff Pupils Visitors/Volunteers	All CEV must review their personal risk assessments		
Staff sickness absence increases due to covid related stress	Staff	Ensure regular one to ones to identify issues Ensure all staff are aware of support channels	All staff reminded via weekly update	
HAVING PUT CONTROLS IN PLACE WHAT IS THE RESIDUAL RISK FOR THIS AREA (Potential Impact x Likelihood)		Likelihood 4	Impact 2	Score 8
AREAS OF CONCERN				